

The Corporation of the Township of Whitewater Region

By Law # 04 - 04 -154


A By-law to Authorize a user fee schedule for all Municipal Departments


WHEREAS Section 390 and 391 of the Municipal Act 2001 authorizes the Council and Local Boards to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality or the Local Board and for the use of its property;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION DOES HEREBY ENACT AS FOLLOWS:

1. That the following By-Laws be and are hereby rescinded in their entirety:
  - ▶ Bylaw 42-85 Township of Ross
  - ▶ Bylaw 11-91 Township of Ross
  - ▶ Bylaw 96-18 Township of Westmeath
2. That all Council resolutions or similar expressions, whether formal or informal, inconsistent with this By-law shall be deemed to be rescinded.
3. The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:
  - Schedule "A" - Administration Department
  - Schedule "B" - Building and Bylaw Enforcement Department
  - Schedule "C" - Public Works Department
  - Schedule "D" - Waste Management Department
  - Schedule "E" - Water and Sewer Department
4. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
5. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
6. Council does hereby delegate to the Chief Administrative Officer of The Township of Whitewater Region, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
7. The fees set out in this By-Law shall be increased at the rate of inflation, based upon the Consumer Price Index for Ontario, when Council deems it appropriate.
8. This By-law shall come into force and effect upon being passed.

Read a First, Second and Finally passed on the Third Reading, this 7<sup>th</sup> day of April 2004.

  
Reeve

  
CAO

**THIS IS SCHEDULE "A" TO BY-LAW NO. 04-04-154 OF THE CORPORATION OF  
THE TOWNSHIP OF WHITEWATER REGION**

The user fees charged by the Administration Department shall be as follows:

I)	Commissioning Documents	\$ 3.00/ 1 <sup>st</sup> page \$ 1.00/ add page
II)	Use of Council Chambers	\$ 20.00/ day
III)	Burial permits	\$ 10.00
IV)	Photocopies	\$ .25 per page
V)	Fax	\$ 1.00 per doc/ local call \$ 1.00 per page/ long distance
VI)	Tax Certificates	\$ 20.00
VII)	Memorial Hall	
	- Day Rental	\$ 150.00
	- Hourly Rental	\$ 25.00
VIII)	NSF Cheques	\$ 25.00
IX)	Blue Boxes	\$ 8.00
X)	Recycling Cart	\$ 110.00
XI)	Garbage Bags	\$ 3.00/bag
XII)	Garbage Bag Distributor	\$ 2.75/bag
XIII)	Cobden Memorial Park Camping Fees	\$15.00 per night

**Municipal Tax Sales**

<b>I</b>	<b>Title Search and all Lawyers Fees</b>	Actual
<b>II</b>	<b>Prior to First Notice</b>	\$400.00
	1. Includes all Registered Letters	
	2. Preparation of a Tax Arrears Certificate	
	3. Registration of a Tax Arrears Certificate	
	4. Preparation of Cancellation Certificate	
	5. Registration of Cancellation Certificate	
	6. plus Actual Costs in Item # I	
<b>III</b>	<b>Prior to Final Notice</b>	\$600.00
	1. Includes all Items in # II	
	2. Mailing of First Notice of Registration	
	3. Preparation of Statutory Declaration	
	4. Registration of Statutory Declaration	

<b>IV</b>	<b>After Final Notice</b>	\$900.00
	1. Includes all Items in # III	
	2. Preparation of Final Notice of Registrations	
	3. Mailing of a Final Notice of Registration	
	4. Preparation of a Statutory Declaration	
	5. Registration of a Statutory Declaration	
<b>V</b>	<b>Preparation of Extension Agreement</b>	\$100.00
<b>VI</b>	<b>Sale by Tender</b>	
	A. After Final Notice	\$900.00
	B. Advertising Expenses	*
	C. Preparing a Tax Deed	*
	D. Registration of a Tax Deed	*
	E. Preparation of a Statutory Declaration	Included
	F. Registration of a Statutory Declaration	*
	G. Payment into District Court of Sale Proceeds	*
	H. Administrative Costs for any or all items 2-7	\$250.00
<b>VII</b>	<b>Sale by Auction</b>	
	1. After Final Notice	\$900.00
	2. Advertising Expenses	*
	3. Auctioneer's Fees	*
	4. Preparing a Tax Deed	*
	5. Registration of a Tax Deed	*
	6. Preparation of a Statutory Declaration	Included
	7. Registration of a Statutory Declaration	*
	8. Payment into District Court of Sale Proceeds	*
	9. Administrative Costs for any or all of items 2-8	\$250.00

\*Actual Fees and Disbursement Charges

**THIS IS SCHEDULE "B" TO BY-LAW NO. 04-04-154 OF THE CORPORATION OF  
THE TOWNSHIP OF WHITEWATER REGION**

The user fees charged by the Building and Bylaw Enforcement Department shall be as follows:

1. **PLANNING**

i)	Official Plan Amendment	\$ 600.00
ii)	Zoning Bylaw Amendment	\$ 450.00
iii)	Letters of Tolerance	\$ 50.00
iv)	Zoning Opinion	\$ 25.00
v)	Site Plan Agreement	\$ 600.00

**Documents and Publications**

County Official Plan	\$ 40.00
Zoning Bylaw	\$ 40.00

2. **BUILDING**

a) Building Permit fees shall be as follows"

(i) **Residential** - New, Additions or Extensive Renovations

.22 per square foot (plumbing permit included)  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(ii) **Residential** - Accessory Buildings

.10 per square foot  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(iii) **Commercial/Industrial/Institutional** - New, Additions or Extensive  
Renovations

.25 per square foot  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(iv) **Commercial/Industrial/Institutional** - Accessory Buildings/Decks

.15 per square foot  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(v) **Agricultural** - New Construction, Additions or Extensive Renovations

.10 per square foot (Maximum \$250.00)  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(vi) **Agricultural** - Accessory Buildings - Storage Containers (Silos)

.08 per square foot (Maximum \$200.00)  
plus \$50.00 Administration Fee  
plus \$25.00 for property identification sign for 911 purposes if required by the  
Chief Building Official

(vii)	<b>Agricultural - Dry Storage Containers (Grain Silos)</b>	\$50.00
(viii)	Installation of Solid Fuel Burning Appliance	\$50.00
(ix)	Demolition Permits 600 square foot or less Plus \$2.00 for each additional 100 square feet	\$30.00
(x)	Additional Inspection	\$30.00
(xi)	Occupancy Permit Or Final Inspection After Permit Has Been Revoked	\$50.00
(xii)	Change Of Use	\$150.00
(xiii)	Pool Permit	\$30.00
(xiv)	Transfer of Permit	\$30.00
(xv)	Deferral of Revocation of Permit	\$30.00
(xvi)	Transmitter towers & equipment, Tele-communication towers & equipment, Pumping stations, Hydro sub-stations	\$6.00 per thousand of construction value
	plus \$50.00 Administration Fee plus \$25.00 for property identification sign for 911 purposes if required by the Chief Building Official	
(xvii)	New Property Identification Sign and Post for 911 Purposes If Requested By Owner	\$25.00
(xviii)	Residential patio decks less than 400 sq. ft.	\$50.00

b) **Plumbing Permit fees - shall be as follows:**

i)	Basic Plumbing Fee plus \$4.00 per fixture fixture includes: water closets, bathtubs, shower stalls, washbasin, kitchen sinks, slop sinks, urinals, automatic washers, laundry tubs, drinking fountains, floor drains, roof hoppers and rain water leaders	\$30.00
(ii)	Repair or alteration of plumbing system	\$30.00
(iii)	Additional Inspection	\$30.00

c) **Refunds - Withdrawal of Application or Abandoned Application**

90% - No Review  
50% - Plans Reviewed & Permit Issued  
Permit refunds of less than \$30.00 shall not be issued  
Reviewed Permits - No Refund

**Surcharge:** 20% surcharge applies to all of the above fees if permit application is received after work has begun.

SEWAGE SYSTEM

TYPE OF APPLICATION	FEE
For approval of a plan of subdivision under the Planning Act R.S.O. 1990 CH. 13	\$75.00 for each lot or block shown on the proposed plan of subdivision
For approval of a condominium	\$125.00 for each on-site sewage system that is proposed for installed up to 10,000 L.
For Approval For Consents Under the Planning Act	\$100.00 for each severance application
Certificate of Approval for a class 2 sewage system	\$100.00
Certificate of Approval for a class 3 sewage system	\$100.00
Certificate of Approval for a class 4 sewage system using a leaching bed	\$175.00 for each bed installed using a leached bed
Certificate for a class 4 sewage system using a filter bed	\$200.00 for each bed installed using a filter bed
Certificate of Approval for a class 5 sewage system	\$150.00
File search fees	\$55.00
Investigations	\$30.00 per hour

Surcharge: 20% surcharge applied to all of the above fees if permit application is received after work has begun

3. ANIMAL CONTROL

DOG LICENSE - FEES

For all Sterilized Dogs: Before March 31 <sup>st</sup> in any year	\$15.00
After March 31 <sup>st</sup> in any year	\$22.00
For All Unsterilized Dogs: Before March 31 <sup>st</sup> in any year	\$20.00
After March 31 <sup>st</sup> in any year	\$27.00

Any such license and registration shall expire on December 31<sup>st</sup> of each year.

REPLACEMENT TAGS (lost or stolen) \$2.00

IMPOUNDMENT - FEES

(a) First day of impoundment or part thereof or all costs incurred whichever is greater.	\$30.00
(b) Each additional day of impoundment or all costs incurred whichever is greater	\$8.00

KENNEL LICENSE - FEES \$50.00

Live Trap Rental \$20.00 per week  
\$10.00 Add week  
(4 week maximum)

4.	LOTTERY LICENSES	
	Bazaar Gaming Event	1.5% of prizes for a bingo 1.5% of prizes for a raffle \$ 10.00 per wheel of fortune per day
	Bingo	2% of prizes
	Break Open Ticket	\$ 12.00/unit
	Fair of Exhibition Gaming Event	\$ 5.00 per blackjack table per day \$ 5.00 per wheel of fortune per day \$ 50.00 per merchandise bingo
	Loonie Progressive Game	Total number of sessions x \$1.00
	Media Bingo	1.5% of prizes
	Progressive Bingo Game	Total number of sessions x \$6.00
	Raffle	\$ 1.5% of prizes (\$ 5.00 min)
	Social Gaming Event	\$ 2.00 per blackjack table \$ 2.00 per wheel of fortune 1.5% of prizes for a raffle conducted in conjunction with the Social Gaming Event
	Special (Monster) Bingo	1.5% of prizes
	Super Jackpot	(Full Super Jackpot prize + line) Prizes) x the number of events x 40% x 1.5%
	Total Board Bingo	Number of sessions, multiplied by the max. payout, multiplied by 1.5%

**THIS IS SCHEDULE "C" TO BY-LAW NO. 04-04-154 OF THE CORPORATION OF  
THE TOWNSHIP OF WHITEWATER REGION**

The user fees charged by the Public Works Department shall be as follows:

- |     |                    |              |
|-----|--------------------|--------------|
| i)  | Sewer Snake Rental | \$ 10.00/day |
| ii) | Water Turn On      | \$ 20.00     |



**THIS IS SCHEDULE "D" TO BY-LAW NO. 04-04-154 OF THE CORPORATION OF  
THE TOWNSHIP OF WHITEWATER REGION**

The user fees charged by the Waste Management Department shall be as follows:

1. Municipal Domestic Garbage
  - Residential Curbside Garbage Pickup  
Yellow Municipal Garbage Bag \$3.00
  - All Domestic Garbage delivered to the Landfill Site will be assessed the same rate as the Curbside Yellow Municipal Garbage Bag.
  
2. No person shall dump waste at the Whitewater Region Landfill Site without paying for each load, the following charges:
  - a) All Commercial garbage entering the site in large Containers/Dumpsters shall be assessed at a rate of \$.35 cents per cubic foot.  
**FORMULA (Width X Height X Depth)**  
**"Or 1 cubic Yard = 27cubic feet"**
  - b) Compactor Truck \$\$.60 per cubic Feet
  - c) White Goods \$5.00 per item
  - d) Discarded Furniture \$5.00 per item
  
3. A surcharge for payment at the landfill site will apply to the following:
  - A) Request to Open Landfill Site \$20.00 per Opening
  
3. **CONTAMINATED SOIL:** Petroleum contaminated soil shall be considered a special waste and will be subject to a fee of \$.60 cents per cubic foot.
  
4. **CONSTRUCTION, DEMOLITION WASTE AND BIODEGRADABLE YARD WASTE:** will be subject to a fee of \$.35 cents per cubic foot as defined in Section #2 above.
  
5. **TIRES:** Tires will be subject to the following fees. No mounted tires on Rims will be accepted.

<u>TYPE OF TIRE ONLY</u>	<u>TIRE NO RIM</u>	<u>RIM</u>
Passenger & Light Truck Tires Definition: Have letter P or LT In size or Tires up to and including 18"	\$ 4.00	N/C
Truck Tires Definition: Sizes 18" to 25"	\$10.00	N/C
Tractor Tires - Front	\$10:00	N/C
Tractor Tires - Rear	\$20.00	N/C
Tractor Tires - Over 6 ft. diameter	\$45.00	N/C

**THIS IS SCHEDULE "E" TO BY-LAW NO. 04-04-154 OF THE CORPORATION  
OF THE TOWNSHIP OF WHITEWATER REGION**

The user fees charged by the Water and Sewer Department shall be as follows:

- |      |                              |   |
|------|------------------------------|---|
| i)   | Water Sales                  | \$ 6.06 per 1000<br>gallons +<br>\$20.00 Loading Fee  |
|      | - Private                    |   |
|      | - Fire Department            |   |
|      | - Roads Department           |   |
| ii)  | RV Waste Discharge           | \$ 15.00  |
| iii) | Contaminated ground water    | \$ 10.00 per 1000 litres                              |
| iv)  | Sewage Holding tank transfer | \$ 100.00 per 1000<br>litres + \$20.00 off<br>loading |